

# PENINSULA AUTO AUCTION

7304 Warwick Blvd. • Newport News, VA 23607  
757-244-5752 • 757-706-3802 Fax

## Authorization Letter for Sales Representative

Date: \_\_\_\_\_

(Salespersons need to provide a copy of his/her sales license)

Dealership Name: \_\_\_\_\_

I, \_\_\_\_\_, Pres/Owner of above named dealership wish to register the following individual as an "authorized agent":

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Home address: \_\_\_\_\_

City & State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Pager: \_\_\_\_\_ S.S.#: \_\_\_\_\_

The above named may:

Buy Automobiles  
Sell Automobiles  
Execute bills of sales, odometer mileage statements  
Execute payment with: Company Check \_\_\_\_\_  
Cash \_\_\_\_\_

I also give my permission for this individual to use my floor plan acct. with:

\_\_\_\_\_

I understand that the authority of this person to act on behalf of the dealership shall continue in full force until Peninsula Auto Auction is notified in writing of termination. It is the dealerships responsibility to collect the auction card from the terminated representative. Dealer hereby guarantees all transactions made by such person, and agree to indemnify and hold harmless the action from all loss or expense caused as a result of transactions including, but not limited to, losses from dishonest checks or drafts, defective titles, and false or inaccurate odometer mileage statements, as well as expenses incurred in attempting to collect such losses, including attorney fees.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Witness: \_\_\_\_\_

Date removed: \_\_\_\_\_ Signature: \_\_\_\_\_

I understand I am responsible for any uncollected fees occurred by above representative.